

Elliott Ranch Elementary School Parent/Teacher Organization (PTO) Minutes for December 5, 2016

Date: December 5, 2016

Time: 6:30 PM

Place: Elliott Ranch Elementary School Library

Presiding Officer: Meeting to order by: Azita Rasulzad

1. Principal's Report:	Brian MacNeill
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- ER went on lockdown for approximately 25 minutes on Monday, November 28, 2016 at 12:15 p.m. This was due to reports of suspicious activity at the adjacent Nottoli Park, which was visible from the school.
 - The district sent home a letter to families outlying the reason for the lockdown.
 - In light of this lockdown experience, ER will host a Parent Safety Forum on Tuesday, December 13, 2016 to discuss the recent lockdown.
- Will solicit feedback from staff regarding the amount of and the timing of the various fundraisers each year.

2. Budget Update:	Stephanie Brannen
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Update: The PTO still needs to file taxes for the 2013/2014 school year. Mr. MacNeill approved hiring an accountant to assist in filing those taxes.

3. Committee: ICE CREAM SOCIAL	Chair(s): Siara and Randy Andrews
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Updates: None

4. Committee: APEX FUN RUN (ROCKET RUN)	Chair(s): Denise Herman/Stephanie Ramsey
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Updates: None

5. Committee: WRAPPING PAPER	Chair: Elu Berumen
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Updates: None

6. Committee: Z-BEST BOOKS	Chair(s): Julie Ignacio/Mari Rosales
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Updates: None

7. Committee: BREAKFAST W/ SANTA	Chair(s): Adriana Teves/Yahajira Bolanos
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Date Scheduled: December 9, 2016

Updates: None

8. Committee: GARDEN PROJECT	Chair(s): Adriana Teves/Yahajira Bolanos
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Updates: None

9. Committee: MEMBERSHIP:	Chair: Lily Lee
Updates: None	
10. Committee: HARVEST DANCE	Chair(s): Elena Honeycutt/Mary Victoria
Updates: None	
11. Committee: ROCKET READ	Chair(s): Melanie Parmar/Jean Fung
Date: Spring 2017 (usually surrounding Dr. Seuss' birthday).	
Updates: None	
12. Committee: BOX TOPS	Chair: Sandra Harder
Updates: None	
13. Committee: ER EATS OUT	Chair: Edward Castro
Update:	
<ul style="list-style-type: none"> ▪ August 2016: We received the \$63 check from Subway. ▪ September 2016: \$560 raised at Panda Express ER Eats Out. ▪ October 2016: \$488 raised at Chuck E. Cheese ER Eats Out. ▪ November 2016: \$181 raised at Dos Coyotes ER Eats Out. ▪ December 2016: Chick-Fil-A, December 15, 2016, 5:00 p.m. to 8:00 p.m. <ul style="list-style-type: none"> ○ There will be raffle basket. ○ Flyer is not required. ○ Chick-Fil-A will donate a portion of all sales during specified timeframe (regardless if the patron states they're there for ER and including the drive-thru patrons). 	
14. Committee: NIGHT GOLF	Chair: Edward Castro
Update: None	
15. Committee: PUBLIC RELATIONS	Chair: Sandra Harder
Update: None	
16. Committee: WEBMASTER	Chair: Jamson Wu
Update: None	
17. Committee: MOVIE NIGHT	Chair(s): Mari Rosales
Update: We raised \$2,740 during the Movie Days.	
18. Committee: STAFF APPRECIATION	Chair(s): TBD
Update: None	
19. Committee: ESCRIP/SOMETHING EXTRA	Chair: Stephanie Brennan

Update: None

20. Committee: SPRING FLING	Chair: Shayla Newman
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Date Scheduled: May 19, 2017

Update: We're considering bringing food trucks to the Spring Fling. Also, researching inviting additional vendors to provide activities such as a rock wall, etc.

21. Committee: YEARBOOK	Chair: Sonia Diwa
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Update: None

22. Committee: AUDITOR	Chair: Aileen Wong
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Update: None

23. Committee: ART DOCENT	Chair(s): Elisa Louizos/Lisa Peck
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Update: None

24. Teacher Representative:	Laura Olson
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Update: None

Miscellaneous: None

Time Meeting Adjourned:

Minutes Prepared by: Anna Scaife
ER PTO Secretary