

# Elliott Ranch Elementary School Parent/Teacher Organization (PTO) Minutes for November 7, 2016

**Date:** November 7, 2016

**Time:** 6:30 PM

**Place:** Elliott Ranch Elementary School Library

**Presiding Officer: Meeting to order by:** Azita Rasulzad

<b>1. Principal's Report:</b>	Brian MacNeill
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- There are two committees that have commenced; they're goals are to support our new LCAP goals (listed below):
  - Cultural Diversity Committee
  - Social Emotional Committee
- Teachers are gearing up for the upcoming parent/teacher conferences.
- Updated the LCAP goals by adding new goals:
  - 2.2 – Professional Learning Community teams will be provided for 4 days of PLC coaching via Solution Tree grant with the goal of deepening PLC implementation.
  - 2.3 – ER will maximize instruction coach implementation to provide support in the areas of demonstration lessons, data analysis, lesson planning and design, CCSS instructional strategies, and PLC/common assessment implementation.
  - 3.1 – ER will continue to implement a Positive Behavior Intervention System program and move to Tier 2.
  - 4.1 – Administration will work with parent community to develop a Parent Diversity Advisory Group to support recognition of diversity on campus.

<b>2. Budget Update:</b>	<b>Treasurer:</b> Stephanie Brannen
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**Update:** None

<b>3. Committee:</b> ICE CREAM SOCIAL	<b>Chair(s):</b> Siara and Randy Andrews
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**Updates:** None

<b>4. Committee:</b> APEX FUN RUN (ROCKET RUN)	<b>Chair(s):</b> Denise Herman/Stephanie Ramsey
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**Updates:**

- Overall, the students raised \$41,747.79 in funds (including money already paid or committed to be paid). ER receives \$21,708.85 from the overall money raised (APEX receives \$20,038.94). Individual teachers/classes will receive 10% of what their classes raise. That total amount (for all the classes combined) is \$4,195.80 paid and distributed among the classes.
- Money is still coming in from donors. APEX will email those donors who pledged to pay but have not yet paid. APEX committee chair recommends sending a survey out to teachers to

ensure their voice is heard and if they support future APEX Runs and the time commitments it requires.

- Consider moving the date for 2017-2018 school year into the Spring, so it's not conflicting with the Fall fundraisers (Harvest Dance, Book Fair, ZBEST, Wrapping Paper, etc.)
- Consider averaging out the percentage of money distributed amongst each teacher/class since not all classes are able/willing to participate.

5. <b>Committee:</b> WRAPPING PAPER	<b>Chair:</b> Elu Berumen
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**Updates:** None

6. <b>Committee:</b> Z-BEST BOOKS	<b>Chair(s):</b> Julie Ignacio/Mari Rosales
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**Updates:** None

7. <b>Committee:</b> BREAKFAST W/ SANTA	<b>Chair(s):</b> Adriana Teves/Yahajira Bolanos
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**Date Scheduled:** December 9, 2016

**Updates:** Still need volunteers to help at the event, as well as help set up the MP Room the night before. Would also like an additional \$100 in the budget to bring the total budget amount to \$600.

MOTION: Increase the Breakfast with Santa budget to \$600. Motion carried.

\*Need to create a binder for Breakfast with Santa for the future committee chairs to utilize.

8. <b>Committee:</b> GARDEN PROJECT	<b>Chair(s):</b> Adriana Teves/Yahajira Bolanos
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**Updates:** None

9. <b>Committee:</b> MEMBERSHIP:	<b>Chair:</b> Lily Lee
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**Updates:** Membership drive is done! Staff appreciation luncheon will be November 17, 2016 beginning at 10:15 a.m. Meeting with Costco to see if we can get food donated for that lunch.

10. <b>Committee:</b> HARVEST DANCE	<b>Chair(s):</b> Elena Honeycutt/Mary Victoria
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**Date:** October 21, 2016, 5:30 p.m. to 7:30 p.m.

**Updates:** Harvest Dance raised \$1,429.75. Feedback:

- Parents would like an adult costume contest in order to participate.
- We needed more adults than kids/teens in the setup of the Harvest Dance.
- Also needed more time allotted for setup.
- Next year, fill the volunteer opportunities with Leadership students and then move to offering to outside volunteers.
- Need to create a binder for the Harvest Dance for the future committee chairs to utilize.

11. <b>Committee:</b> ROCKET READ	<b>Chair(s):</b> Melanie Parmar/Jean Fung
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**Date:** Spring 2017 (usually surrounding Dr. Seuss' birthday).

**Updates:** None

12. <b>Committee:</b> BOX TOPS	<b>Chair:</b> Sandra Harder
<b>Updates:</b> None	
13. <b>Committee:</b> ER EATS OUT	<b>Chair:</b> Edward Castro
<b>Update:</b>	
<ul style="list-style-type: none"> <li>▪ August 2016: We received the \$63 check from Subway.</li> <li>▪ September 2016: \$560 raised at Panda Express ER Eats Out.</li> <li>▪ October 2016: Still awaiting final figure of how much was raised.</li> <li>▪ November 2016: Dos Coyotes, November 16, 2016, 5:00 p.m. to 9:00 p.m. <ul style="list-style-type: none"> <li>○ Dos Coyotes will donate 20% of sales to ER</li> <li>○ The flyer is required at the time of purchase.</li> </ul> </li> <li>▪ December 2016: Chick-Fil-A, December 15, 2016, 5:00 p.m. to 8:00 p.m. <ul style="list-style-type: none"> <li>○ There will be raffle basket.</li> <li>○ Flyer is not required.</li> <li>○ Chick-Fil-A will donate a portion of all sales during specified timeframe (regardless if the patron states they're there for ER and including the drive-thru patrons).</li> </ul> </li> </ul>	
14. <b>Committee:</b> NIGHT GOLF	<b>Chair:</b> Edward Castro
<b>Update:</b> None	
15. <b>Committee:</b> PUBLIC RELATIONS	<b>Chair:</b> Sandra Harder
<b>Update:</b> None	
16. <b>Committee:</b> WEBMASTER	<b>Chair:</b> Jamson Wu
<b>Update:</b> None	
17. <b>Committee:</b> MOVIE NIGHT	<b>Chair(s):</b> Mari Rosales
<b>Update:</b> Movie Day packages are being sold for \$8.00 and will include a hot dog, drink, popcorn, and one candy. Please volunteer your time and/or your slow cookers to help with preparing the hot dogs.	
18. <b>Committee:</b> STAFF APPRECIATION	<b>Chair(s):</b> TBD
<b>Update:</b> None	
19. <b>Committee:</b> ESCRIP/SOMETHING EXTRA	<b>Chair:</b> Stephanie Brennan
<b>Update:</b> None	
20. <b>Committee:</b> SPRING FLING	<b>Chair:</b> Shayla Newman
<b>Date Scheduled:</b> May 19, 2017	
<b>Update:</b> None	
21. <b>Committee:</b> YEARBOOK	<b>Chair:</b> Sonia Diwa

**Update:** The yearbook cover was voted on during this meeting.

22. <b>Committee:</b> AUDITOR	<b>Chair:</b> Aileen Wong
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**Update:** None

23. <b>Committee:</b> ART DOCENT	<b>Chair(s):</b> Elisa Louizos/Lisa Peck
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**Update:** None

24. <b>Teacher Representative:</b>	<b>Teacher:</b> Laura Olson
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**Update:** The Kindergarten and T-K teachers are requesting new rainbow rugs for each of their classes, as the old ones have never been replaced since the school opened. Each rug costs \$500 and they would be three rugs, totaling \$1,500.

MOTION: Purchase new rainbow rugs for each Kindergarten and T-K classroom. Motion carried unanimously.

**Miscellaneous:** None

**Time Meeting Adjourned:**

**Minutes Prepared by: Anna Scaife**  
**ER PTO Secretary**